

Corporate Policy and Strategy Committee

10am, Tuesday, 22 January 2013

Policy Development and Review Sub-Committee Work Programmes

Item number	7.1
Report number	
Wards	All

Links

Coalition pledges

Council outcomes [CO26](#)

Single Outcome Agreement

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Executive summary

Policy Development and Review Sub-Committee Work Programmes

Summary

On 20 September 2012 the Council approved new political management arrangements that have been in place from 29 October 2012 along with new committee business processes to support transparency and public engagement. In line with the new governance arrangements, each executive committee will agree an annual work programme for their policy development and review sub-committee.

These work programmes will be linked to key priorities and outcomes, the capital coalition pledges, strategic plan and once agreed following the budget consultation process, the five year business plan.

Following approval by the respective executive committee the work programmes are then referred to the Corporate Policy and Strategy Committee.

On 4 December 2012, the committee noted the work programme for the Economy and Health, Wellbeing and Housing Committees.

Work programmes have now been agreed for the Education, Children and Families, Finance and Budget, Transport and Environment Committees are attached for information and feedback.

Recommendations

To recommend that the Corporate Policy and Strategy Committee considers the policy development and review work programmes for the Education, Children and Families, Finance and Budget and Transport and Environment Committees.

Measures of success

Each individual area of policy development and review work programmes will have measures of success attributed to individual areas of policy.

Financial impact

There are no direct financial implications as a result of this report.

Equalities impact

There are no equalities impacts as a result of this report.

Sustainability impact

There is no sustainability impact as a result of this report.

Consultation and engagement

No applicable.

Background reading / external references

[Council 20 September 2012 – Minute](#)

[Council 20 September 2012 – Governance Review: Political Management Arrangements](#)

Links

Coalition pledges

Council outcomes **CO26** - The Council engages with stakeholders and works in partnership to improve services and deliver on agreed objectives.

Single Outcome Agreement

Appendices

Appendix one – Education, Children & Families work programme
Appendix two – Finance and Budget work programme
Appendix three – Transport and Environment work programme

Education, Children and Families Committee

Work programme outline

Policy Development and Review Sub-Committee

From February 2013

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
Vision for Schools		Pledges 1 – 6 Policy Development	Gillian Tee	Draft vision produced in consultation with head teachers. Wider consultation will take place with a range of stakeholders and interested parties	School staff, parents, pupils, elected members, community groups with an interest in schools and education.	PDR Sub-Committee Feb 2013. E, C & F Committee March 2013.	4 February 2013	5 March 2013
Improving Community Access to Schools		Policy Review Pledge 04	David Bruce	Committee Report approved 9.10.12. Short Life Working	Schools, community users, Edinburgh Leisure	E, C & F Committees Dec 2012 and March 2013.	4 February 2013	Report to E, C & F Committee, 5 March 2013. Implementation in August 2013.

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
				Group will take forward key tasks.				
Strengthening Support for Pupils with Behavioural Difficulties		Pledge 01 Policy Review	Mike Rosendale/Alistair Gaw		School and C&F central staff, pupils, parents		4 February 2013	
Estate Strategy and Rising Rolls (2014 onwards)		Pledge 04 Policy Review	Lindsay Glasgow	Short Life Working Group has met three times and reported to E, C & F Committee. Five primary schools identified as priorities: Balgreen, Granton, Trinity, Victoria, Wardie.	School and C&F central staff, parents, pupils, elected members		4 February 2013	
Early Years		Pledge 01, 06 Policy Review	Aileen McLean	Launched at E, C & F Committee in January 2010. Progress of Early Years	Nursery Schools, Early Years Centres, Childcare Providers and C&F central staff, children, parents, elected members		4 February 2013	

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
				Strategy reported in June 2011 and 2012 to same Committee. Further progress report expected in June 2013				
Educational Attainment		Pledge 05 Policy Scrutiny	Karen Prophet	A report will be presented at the E, C & F Committee on 11 December 2012.	School and C&F central staff, pupils, parents, elected members		4 February 2013	

Work programme outline

Finance and Budget Policy Development and Review Committee

29 October 2012 to 1 March 2013

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
Council Budget Strategy and Consultation	Financial context and key themes <ul style="list-style-type: none"> Financial context – overview of funding, commitments and service pressures The “six Ps” framework, with a specific focus on procurement, property rationalisation and service prioritisation Outcome 	P25-27 and 30-31 CO 20 and 25-27	Hugh Dunn, Corporate Governance	Draft 5-Year Budget Framework	Public, business, community and senior officials.	Thursday 15 November 2012 (AM) Dean of Guild Room		

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
	budgeting and Priority-Based Planning							
Council Budget Strategy and Consultation	Investing in prevention <ul style="list-style-type: none"> The Christie Commission Early Years Change Fund Health and Social Care Change Fund Re-ablement Personalisation Homelessness 	P1, 6 and 32 SO CO1-3 and 21	Hugh Dunn, Corporate Governance Gillian Tee, Children and Families Peter Gabbitas, Health and Social Care Mark Turley, Services for Communities	Draft 5-Year Budget Framework	Public, community and senior officials.	Tuesday 4 December 2012 (pm) Dean of Guild Room		
Council Budget Strategy and Consultation	The importance of infrastructure <ul style="list-style-type: none"> Asset Management Schools Estate Housing Care Homes 	Pledges 3-4, 8-11, 18, 23-24, 40-42 and 45. CO1, 10, 14-16, 18, 20, 22 and 24-25	Hugh Dunn, Corporate Governance Mark Steed, Services for Communities Billy McIntyre, Children and Families	Draft 5-Year Budget Framework, Corporate Asset Management Strategy 2011-15	Public, community, business and senior officials.	Tuesday 18 December 2012 (AM) Dean of Guild Room		

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
	<ul style="list-style-type: none"> Culture and Sport 		Cathy King, Services for Communities Lynne Halfpenny, Corporate Governance Monica Boyle, Health and Social Care					
Council Budget Strategy and Consultation	Review of public consultation budget feedback and introduction of the Council's Transformation Plan	Potentially all	Hugh Dunn, Corporate Governance Tom Little, Corporate Governance Karen Kelly, Corporate Governance	Draft 5 Year Budget Framework	Public, community and senior officials.	Wednesday 23 January 2013 (PM)		

Item No 7.1 Work Programme

Transport and Environment Committee Policy Development and Review Sub-Committee

November 2012 to November 2013

Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
Recycling	Recycling services for the city.	Service design	David Lyon	Initial discussions with members and a report on appraisal of options	Public/Staff/Councillors	Meetings and discussions as per programmed timescales culminating in final report to T&E Committee	January 2013	August 2013
Local Transport Strategy	To direct the Council's Roads and Transport investment and service delivery between 2014 and 2019	Legislation	John Bury	Some works areas already have developed policy to fit into the strategy. Further discussions required with other parties.	Public/Staff/Councillors	Active discussions with Policy Development and Review Sub-Committee, further input from interested parties with a report being presented to T&E Committee in December 2013 for final sign off.	November 2012	December 2013